

**Austwick Parish Council  
Remote Meeting 1 2021-2022 – Monday 12<sup>th</sup> April 2021  
Minutes**

Recent death of HRH Duke of Edinburgh

The Council **noted** the sad passing of HRH The Prince Philip, The Duke of Edinburgh, and **recorded** its appreciation of his many years of loyal service and commitment to the Nation.

**Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Ian Smith and Sarah Wiltshire.

**In attendance:** District Cllr Carl Lis, Parish Clerk Marijke Hill and one member of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Mr Cleverly participated at items 1.6c and 1.8c.

**1.1 Apologies for absence:** none

**1.2 Code of Conduct and Declaration of Interests.**

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

**1.3 Police, District and County Councillors and YDNPA Reports:**

The Council had received a written police report, containing 9 minor incidents during the period between 26<sup>th</sup> February and 10<sup>th</sup> April 2021.

District Cllr Lis reported that, although holding remote meetings is not the same as holding meetings face-to-face, it is hoped that CDC will continue using the new media in the future for some of its meetings. The Chairman, Cllr Goold, commented that Austwick Parish Councillors hold various differing views regarding remote meetings.

CDC has worked hard to make sure that those local businesses who have been due for a grant in order to lessen some of the financial suffering during the pandemic have received a grant.

District Cllr Lis reported that the waste refuse collection has continued during the lockdowns and that as a result, nobody suffered detriment of the waste collection. The Chairman, Cllr Goold, commented that the waste collection has been handled very well during the adverse circumstances. District Cllr Lis reassured the Parish Council that all recyclable waste is recycled unless it is contaminated. District Cllr Lis will send an updated list of what waste goes into the blue bin for circulation to councillors and members of the public.

Regarding climate change the District Council had received a review report on its adoption policy on climate neutrality in 2030. It had installed electricity charging points in the Skipton car parks and it is now looking at also installing those in more rural car parks in the district. District Cllr Lis reported on the importance of the consultation regarding the NYCC bid and the CDC bid on local government reorganisation and stressed that the East/West split would provide more local services to certain communities. District Cllr Lis assured the Parish Council that the Climate Emergency Plan will be incorporated into the newly formed unitary council as far as the East/West bid is concerned.

There were no reports from the County Councillor and the YDNPA.

#### 1.4 Minutes of the Parish Council Meeting 5 2020-2021 (19<sup>th</sup> October 2020) and Minutes of conducted business for periods 6, 7, and 8.

The Council **resolved** that the minutes of the Parish Council Meeting held on 19<sup>th</sup> October 2020 should be **confirmed** and that the minutes of the Parish Council conducted business for periods 6, 7, and 8 should be **ratified** and signed by the Chairman, Cllr Goold, as a true and accurate record.

#### 1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

#### 1.6 Planning

##### a. Applications

1. C/04/680B full planning permission for installation of 22kW biomass boiler to replace oil fired boiler (utilising an existing chimney) and installation of external pellet store on the concrete pad currently used for the oil tank at The Church of the Epiphany, The Green, Austwick. The Council **noted** that it had no comments to make. The Council also **noted** that the YDNPA has **conditionally approved** this planning application.

##### b. Decisions

1. C/04/609B full planning permission and amended notification for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Not yet decided.**
2. C/04/78D full planning permission for conversion of barn to form local occupancy dwelling or holiday let and installation of package treatment plant at Sandford Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
4. C/04/698 full planning permission for siting of five shepherds huts for holiday let accommodation; creation of limestone hardcore track and parking bays, and installation of package treatment plant, Crummack Farm, Austwick. **Not yet decided.**
5. C/04/64G full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction, Lawson Barn, Austwick Road, Wharfe. **Not yet decided.**
6. C/44/101G application for the variation under Section 73 of the Town and Country Planning Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Not yet decided.**
7. C/04/618D Full planning permission to extend existing nursery to provide a new year-round wet/messy play area, Austwick C of E Primary School, Austwick. **Approved conditionally.**

##### c. Additional and other planning matters

###### 1. Planning consent C/04/15a Lanshaw Lodge, Austwick

The Chairman **reported** that the continuing building works on this site now include the part-construction of a detached concrete building resembling a garage, which was not included in the planning consent granted for extensions to the property in September 2020. The Chairman has reported this to the Enforcement Officer in the Planning Department at YDNPA requesting an urgent site visit to assess the situation.

### 1.7 To note reports and updates on parish and parish council matters other than maintenance

- a. The Council **noted** that it had written to the landowner in full support for his grant application to Yorkshire Dales Millennium Trust to fund a tree-planting scheme on private land near White Stone Lane in Crummackdale.

### 1.8 To note actions regarding parish maintenance matters:

#### a. issues relating to NYCC Highways

The Council **noted** that no issues relating to NYCC Highways were reported.

#### b. issues relating to YDNPA

The Council **noted** that no issues relating to YDNPA were reported.

#### c. Graystonber Lane and Clapham Road conservation verges

The Council was **informed** that the additional protective posts, which were installed on the Graystonber Lane verge, were effective in acting as a deterrent to vehicles parking on the verge. Mr Cleverly informed the Council that he has one spare post stored at his property. Mr Cleverly enquired if the grant funds received for the maintenance of the conservation verges will carry over to the forthcoming financial year and the Chairman **confirmed** that this is the case.

Cllr Dewhirst **reported** that he will arrange a site visit with Mr Hewitt of the YDNPA to discuss various maintenance aspects of both conservation verges and the Council **agreed** that Mr Cleverly should be involved in this meeting. Cllr Dewhirst will report back accordingly in due course.

Cllr Smith **reported** that some of the verges in the parish, looked after meticulously by the lengthsman, are seriously damaged, allegedly by farmers' vehicles. The Council **agreed** that there is, unfortunately, very little it can do to stop this.

#### d. lengthsman duties or parish maintenance matters

The Council had put up a poster, initiating the distribution of the 8 litter picking kits to parishioners to use, initially in Austwick and now also in Feizor. Cllr Dewhirst **reported** that this initiative was extremely well received by parishioners in order to alleviate litter from the parish on a regular basis. Cllr Tibbatts **reported** that she has two litter picking kits for use in Wharfe. The Council **decided** that it is acceptable to purchase additional kits at less than £50 per kit between meetings as and when the need arises.

Cllr Dewhirst **informed** the Council that some of the 13 benches in the village are in need of some maintenance and that one of the benches is now voluntarily being cared for by a parishioner. Cllr Dewhirst has written in the forthcoming parish newsletter, encouraging parishioners to follow this example and take care of a parish bench. The Council **decided** that it is acceptable to reimburse parishioners for materials used for this purpose as minor expenses between meetings.

### 1.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 31<sup>st</sup> March 2021 as £11,282.91 with £81.00 as an un-presented cheque comprising £11,087.56 parish council monies and £114.35 AED funds.
- b. The Council **verified** the bank reconciliation for the Finance Year 2020-2021.
- c. The Council **approved** the Annual Accounts for the Finance Year 2020-2021 and **noted** total receipts for the year of £13,995 and total payments of £13,359 resulting in a surplus of £636, compared with a budgeted surplus of £592.
- d. The Council **resolved** that the Council be exempted from external audit for the year 2020-2021 as its annual turnover does not exceed £25,000.
- e. The Council **approved** the expenditure above £100 paper for the Finance Year 2020-2021.
- f. The Council **approved** payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- g. The Council **approved** payment of £212.00 to YLCA for membership 2021-2022.
- h. The Council **approved** payment to Craven Garden Care of £189.00 for maintenance on

verges; £60.40 for maintenance on village greens; and £284.40 for maintenance on outlying verges, all for March.

- i. The Council **approved** the Lengthsman Services Report – comparison of budget versus actual costs to 31 March 2021 and **noted** that the lengthsman had spent within £42.00 of the allocated budget.
- j. The Council **approved** payment of £240.00 to the clerk as salary for March 2021 as well as £30.00 for expenses January to March 2021.
- k. The Council **noted** that there were no other financial issues.

#### **1.10 Correspondence received**

- a. The Council **noted** the UK Government Consultation until 19<sup>th</sup> April 2021 on Local Government Reorganisation in North Yorkshire and the creation of one or more unitary councils.

#### **1.11 To note and respond to items of information**

- a. The Council **noted** the two parish vacancies on the CDC Standards Committee; as well as the Skipton and Ripon ACC meeting 11 March.
- b. The Council **noted** the opportunity for someone in the Settle & Mid-Craven area to become a Governor of the Airedale NHS Foundation Trust.
- c. The Council **noted** that the Litter Picking volunteers posters have been put on the notice boards.
- d. The Council **noted** the YLCA remote conference on 21 and 22 April; and the White Rose Update of 5 and 19 March and 1 April 2021.
- e. The Council **noted** the Craven and Harrogate Districts Citizens Advice Newsletter
- f. The Council **noted** the Healthwatch North Yorkshire Newsletter

#### **1.12 To review plans for holding the Annual Parish Meeting**

The Council had **received** information that the Government has decided to not extend the legislation that would allow councils to hold meetings remotely after the 7<sup>th</sup> May 2021. The Council **discussed** the issue of holding its Annual Parish Meeting face-to-face in the Parish Hall. Cllr Goold **reported** that the Parish Hall will comply with Government regulations to open up the Hall for gatherings after 17<sup>th</sup> May and the Council **decided** to hold the Annual Parish Meeting in the Village Hall on 24<sup>th</sup> May 2021 at 7.30 pm subject to any change in Government restrictions or pandemic risk in the meantime.

#### **1.13 To consider the method of conducting future Parish Council business**

- a. The Council **confirmed** the date of the next Parish Council meeting as Monday 24<sup>th</sup> May 2021 to be held at Austwick Parish Hall at 6.30 pm, including the Annual Meeting of the Council.
- b. The Council **reviewed** the subsistence of the delegated powers put at place at the meeting of the Council on 19<sup>th</sup> October 2020 and it **reconfirmed** that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101.

The Council also **reiterated** that these delegated powers would be exercised by the clerk and RFO only after consultation with the Chairman, Cllr Goold, and that all decisions and actions taken would be reported to all councillors in a timely manner and would be minuted for ratification at the next meeting of The Council. The Council further **agreed** that the subsistence of these delegated powers would be reviewed at the next meeting of The Council.

**Marijke Hill**  
Clerk to the Council