

**Austwick Parish Council**  
**Meeting 1 2019-2020 – Monday 8<sup>th</sup> April 2019**  
**Minutes**

**Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst and Ian Smith.

**In attendance:** Parish Clerk Marijke Hill and three members of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:** Mrs Morphet enquired about a few of the slates on the front roof of Town Head Cottage not matching the rest. The Chairman, Cllr Peter Goold, replied that the YDNPA has confirmed that all the slates are in compliance with regulations and that therefore, no action has been taken.

**1.1 Apologies for absence:** Cllr Sarah Wiltshire

**1.2 Code of Conduct and Declaration of Interests**

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.
- b. No requests were made for dispensation in connection with items on this Agenda.

**1.3 Police, District and County Councillors' and YDNPA Reports:**

PCSO Stringer had sent a written police report, containing 14 incidents, for the period between 2<sup>nd</sup> March and 1<sup>st</sup> April, notably one serious and three 'damage only' Road Traffic Collisions; and two incidents of theft, one of two saws from a property near the Courtyard Dairy and one of a quad bike from Austwick.

There were no reports from the District Councillors, the County Councillor and the YDNPA.

**1.4 Minutes of the Parish Council Meeting 8 2018-2019 (25<sup>th</sup> February 2019)**

The Council **resolved** that the minutes of the Parish Council Meeting, held on 25<sup>th</sup> February 2019 should be confirmed and signed by the Chairman, Cllr Peter Goold, as a true and accurate record.

**1.5 Matters from previous meetings not otherwise included on the Agenda**

No matters from previous meetings not otherwise included on the Agenda were reported.

**1.6 Planning**

a. Applications

The Council **agreed** that the clerk should inform YDNPA that it has no comments to make on the following two planning applications:

1. C/04/611K and 611L/LB full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump (Section 73 application for variation of Condition 2 of planning permission ref: C/04/611H to allow the addition of solar PV slates to the barn roof), Harden House, Holm Lane, Austwick.
2. C/04/693 full planning permission for Swarth Moor restoration and interpretation project comprising construction of peat bunds for re-wetting of raised mire; excavation of three mitigation ponds for great crested newt; construction of viewing platform and associated boardwalk; and siting of one bench seat and two interpretation panels on the viewing platform, Swarth Moor, Helwith Bridge, Ribblesdale

b. Decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**

2. C/04/692 full planning permission for conversion of detached stone storage building to form a one bedroom local occupancy dwelling or holiday let, Little Barn, Fleet House, Wharfe. **Item considered at Planning Committee meeting on 12<sup>th</sup> March 2019: approved conditionally**
  3. C/04/643F/LB listed building consent for alterations to sitting room fireplace comprising removal of existing surround, hearth and stove; re-model opening to correct size and install new surround, hearth and wood burning inset fire, Harden House, Holm Lane, Austwick. **Approved conditionally.**
  4. C/04/643G/LB listed building consent for insertion of new window to breakfast room to match the adjacent timber sliding sash windows, Harden House, Holm Lane, Austwick. **Approved conditionally.**
- c. Additional planning matters  
No additional or other planning matters were received.

#### 1.7 Parish matters other than maintenance

- a. dog fouling: potential dates for a site meeting by CDC Enforcement Officer  
The Council had **received** a reply from CDC 's Environmental Health & Clean Neighbourhood Officer Mr Wayne Gray to set up a site meeting in Austwick to establish affected areas of persistent dog fouling. The Council **agreed** that Cllrs Goold and Dewhirst will provide a number of potential dates in May.

#### 1.8 Parish maintenance matters

- a. potholes on the Helwith Bridge Road  
The Council had **received** a reply from NYCC Highways Officer Mr Andrew Mellor and it **noted** that no repair to the reported two potholes had been actioned, because these were classed as depressions in an unsurfaced/unsigned passing place and NYCC Highways would only consider action when the depth of the depression is at least 200mm deep.
- b. blocked drains between Helwith Bridge and Dry Rigg Quarry  
The Council had **received** a reply from NYCC Highways Officer Nik Goodman regarding the blocked drains and it **noted** that the section of road between the bridge and the car park has been surveyed and jetted and that the works will be completed once a programme date from the contractor has been received. The Council **agreed** to review the situation again at the Parish Council meeting on 15<sup>th</sup> July.
- c. assessment of the condition of parish road traffic signs  
The Council had **received** a reply from NYCC Highways Officer Nik Goodman that the seven road traffic signs, which the Council had reported to NYCC Highways as in need of repair or replacement, are all in compliance with regulations and that therefore, NYCC Highways will not carry out any remedial work. The Council **considered** this response and it **agreed** to ask NYCC Highways to review this decision relating to the 'give way/50 yds' road sign on Clapham Road near the junction with the A65, and consider either removing this sign or relocating it, so that the vegetation at that location can be cut back.
- d. water issues along Clapham Road  
The Council had **received** correspondence from a resident of Clapham Road regarding the blockage of the exit for spring water from Spoutcroft field via the water trough at Spring Royd, the result of which is that this water now spills out onto Clapham Road, causing a hazard for pedestrians. The Council **agreed** to contact NYCC Highways to ascertain maintenance responsibility and to request an investigation to resolve this issue.
- e. other issues relating to NYCC Highways  
Cllr Tibbatts **informed** the Council about reports of the possible relocation of the 'request bus stop' at the A65/Brunton Road junction on the bus service from Kirkby Lonsdale to Skipton as some parishioners have raised safety concerns. The Council **agreed** that the clerk should make enquiries with Kirkby Lonsdale Coach Hire and report back at the next Parish Council meeting.

- f. collapsed fingerpost on Wharfe Road  
The Council was **informed** that it had not received a response to the request for the replacement of the collapsed fingerpost on Wharfe Road and it **agreed** to monitor the situation and report back at the Parish Council meeting on 15<sup>th</sup> July.
- g. Oxenber and Wharfe Woods: outstanding maintenance work  
The Council had **received** a reply from YDNPA Area Ranger regarding the outstanding maintenance work and it **noted** that a temporary dead hedge would act as a suitable deterrent in connection with the unwanted downhill path to Jop Ridding. The Council also **noted** that more waymarker posts will be installed when Messrs Rob Ashford and Nathan Allen return to the woods when they will also have a look at the fallen branches around the re-sited interpretation board.
- h. other issues relating to YDNPA  
There were no other issues relating to YDNPA.
- i. state of disrepair of The Weaving Shed, Graystonber Lane  
The Council had **received** a response from the owner, Mr Andrew on 6<sup>th</sup> April to its letter of 16<sup>th</sup> January, in which he explained that he has been unable to put The Weaving Shed on the market or secure the property through ill-health. The Council **agreed** to write immediately to Mr Andrew stating that, unless he responds promptly, setting out the actions he proposes to secure and market the property, the Council will refer the problem to each of the Statutory Authorities, requesting that they use their statutory powers to intervene.
- j. other lengthsman duties or parish maintenance matters  
Cllr Dewhirst **informed** the Council that Mr Mark Hewitt, the YDNPA's Parish Wildlife Project Officer has earmarked a further grant to the Council for future maintenance work on the two conservation verges of £400 and the Council **agreed** that Cllr Dewhirst should proceed to claim the grant.  
Cllr Dewhirst **informed** the Council that the replacement of the bus shelter railings and the repairs to the wall are in progress. The Council has **received** correspondence from Mr Derek Coultherd requesting information about the works that are currently being carried out. Cllr Dewhirst reported that he had now met Mr Coultherd and explained to him the plans for replacing the railings and repairing the wall.

## 1.9 Finance

- a. The total balance of the HSBC current account on 31 March 2019 as £13,385.06 comprising £11,784.91 parish council monies and £1,600.15 AED funds was **noted**.
- b. The bank reconciliation for the 4<sup>th</sup> quarter of the Finance Year 2018-2019 was **verified** by Cllr Smith and no issues were found.
- c. The Council **resolved** to approve the Annual Accounts for the Finance Year 2018-2019 and **noted** a total annual receipt of £16,458 and a total annual expenditure of £13,240, resulting in a surplus of £3,218.  
The Council also **resolved** to approve the Annual Accounts for 2018-2019 versus Annual Accounts for 2017-2018 and **noted** the following explanation of timing differences:
  - the amount of £1,026 spent on the conservation verges is all grant-aided;
  - the amount of £790 spent in finance year 18-19 on the commemorative bench had been financed by a donation received in finance year 17-18;
  - the amount of £3,256 received as a grant in finance year 18-19 will be spent on the bus shelter repairs in the finance year 19-20.
 The Council **noted** a surplus of £1,578 for the finance year 18-19 after adjusting for these timing differences.
- d. The Council **resolved** to approve payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- e. The Council **resolved** to approve payment of £204.00 to YLCA for membership 1 April 2019 to 31 March 2020
- f. The Council **resolved** to approve payment of £213.52 to the clerk for salary for March 2019

- and of £103.20 for expenses for January to March 2019
- g. Regarding the revised HSBC mandate, the Council **noted** that Cllr Wiltshire has been identified by the bank as signatory for the Parish Council. The Parish Council will await the bank's response to accept Cllr Sarah Wiltshire and remove former Cllr Kate Smith as signatories for the Parish Council.
  - h. To consider other financial issues: there were no other financial issues reported.

#### **1.10 Correspondence**

- a. The Council noted receipt of a letter from Settle Area Swimming Pool, in which the Pool Committee chairperson confirms receipt with gratitude for the recent donation from the Parish Council.

#### **1.11 Items of information**

- a. The Council **agreed** that Cllrs Gould and Dewhirst should represent the Parish Council at the YDNPA Spring Parish Forum meeting on 14<sup>th</sup> May at Austwick Parish Hall. The Council also **agreed** that it has no topics for the agenda for this meeting.
- b. The Council **noted** the Road Closure Order – Austwick Cuckoo Festival & Street Market on Monday 27<sup>th</sup> May from CDC.
- c. The Council **noted** the YLCA White Rose Newsletter March 2019.
- d. The Council **noted** two cycle events notification: Le Petit Départ 2019 on 2 June 2019 and Ilkley CC White Rose Classic on 23 June 2019
- e. The Council **noted** Rt Hon Julian Smith MP surgeries from April to July 2019

#### **1.12 Date and time of the next meeting**

The Council **confirmed** the date of the **Annual Meeting of the Parish Council** as Monday 20<sup>th</sup> May 2019 at 7.30 pm at Austwick Parish Hall, immediately followed by the ordinary Parish Council Meeting.

Marijke Hill  
Clerk to the Council